

## **Financial Policy**

## **General Information**

- Please bring your insurance card to every visit and be prepared to
  present it to the receptionist upon request. If you have a change in
  insurance coverage or have a new insurance card please notify us as
  soon as possible. It is your responsibility to provide accurate and
  complete billing information.
- As a courtesy, all health insurance claim forms will be processed for you after direct assignment of benefits is given. All charges for services are the patient's responsibility. Disputes regarding usual and customary issues are between the patient and their insurance carrier.
- A fee of \$20 will be charged when you ask us to complete a disability or other type of personal insurance form.
- A 24 hour advance notice is required if you cannot keep your new patient or nuclear imaging appointment. Failure to provide notice will result in a \$25 missed appointment fee. This fee cannot be billed to your insurance carrier and payment is expected at the time of your next scheduled appointment.
- Many insurance carriers require a co-pay for office services. You will be required to pay this fee at the time of service.
- We accept Visa, MasterCard and Discover as additional forms of payment.
- We offer a payment plan, as well as financial assistance, for patients who do not have the means to pay for necessary health care services regardless of insurance coverage. For more information or to speak to a financial counselor please call our financial assistance department at 715-847-2008 or 1-866-972-1774.